

*Adopted: Orig. 6/23/2013*

*Revised: 8/25/2020*

## **514 FIELD TRIP POLICY**

### **I. PURPOSE**

The District wishes to provide students with rich experiences outside of the classroom that offer a safe alternative to education in school.

### **II. GENERAL STATEMENT OF POLICY FOR FIELD TRIPS**

- A. School trips at the District which occur during one day require enough chaperones to maintain the ratio of at least one (1) adult to 15 students, unless specified by field trip site. Chaperones are District staff members or other adults approved by the District staff as chaperones.
- B. Overnight Trips at the District will need to be approved by District staff ahead of time. These arrangements need to include but are not limited to emergency contact information, transportation information, meal plans, gender supervision and sleeping arrangements. Enough chaperones will be provided to maintain a ratio of one (1) adult to 15 . Chaperones are District staff members or other adults approved by the District staff as chaperones. With all overnight field trips, parents and guardians of participating students will be notified a minimum of 2 weeks ahead of time.